

Proposal form

This form is for any proposals for spending all or part of the New Homes Bonus allocation for your area. Please read our guidance notes before you start filling in the form. Please type your proposal form; the boxes will expand to accommodate more text. Please email your completed form and any supporting evidence to tracy.perkins@wychavon.gov.uk. We will not accept handwritten forms.

1. Organisation name*

Evesham Town Council

Project information

2. Project name

The Lighthouse Project

3. Project description

Caring Hands in the Vale has acquired a new building and has developed a project to convert that building into a drop-in centre to deliver its core services and develop a range of new services both to relieve poverty and to give users a route out of poverty.

NHB is sought for the first part of the project to develop a warehouse area for the resource banks provided (food, household, clothing, homelessness and baby banks).

(The second phase would be the reconfiguration of the downstairs entrance area into laundry, shower cubicles, wet room/disabled toilet and health hub and work to install dumb waiter; the third phase is to refurbish the downstairs serving area/dining; the fourth phase is the kitchen refurbishment and upstairs meeting area and the fifth phase will be the external works (car park area/gates etc.))

See attached plans and quantity surveyor report

4. Who is the project aimed at?

The charity Caring Hands in the Vale exists for "The prevention and relief of poverty and to relieve the needs of those who are in conditions of need, hardship or distress as a result of their social and economic circumstances in Evesham and the surrounding area." This project aims to extend the work of the charity so that it can serve more local people who are in conditions of need, hardship or distress as a result of their social and economic circumstances.

5. Please tell us what permissions (if any) your project requires and whether you have already received approval? For example, planning permission, change of use, highways approval, etc

Permission required	Approval gained?
Planning permission	Not yet
6. Proposed start date	Proposed end date
November 2021 (Phase 1)	January 2022 (Phase 1)

* If you are not a Town or Parish Council, please talk to us before filling out this form.

Project need, community consultation and support

7. Why is this project needed?
To address the needs of the homeless or otherwise vulnerable in the community

8. Have you consulted the community about how New Homes Bonus allocations for your area should be spent?

We expect you to inform the community about how much New Homes Bonus is available for your area and to invite their views on how it is spent. You may put forward ideas about how it could be spent, but you also need to invite other suggestions.

Yes No

If yes, please go to Q9.

If no, please explain why not. We will **not** consider any proposals for spending years 4 and 5 New Homes Bonus allocations unless there is clear evidence that you have consulted the community on how your New Homes Bonus allocations should be spent.

There has been previous consultation about expenditure of NHB. Further consultation is planned on the three specific projects being in June 2021 but the timescales have not allowed for extensive consultation before submitting this proposal. This proposal has come from the community and consultation will be undertaken to gauge community support concurrent with the appraisal of this application

9. If yes, please tell us how you consulted with the community about your New Homes Bonus. For allocations of over £10,000 we expect a greater level of consultation.

Please include details of each of the communications methods you used below and submit evidence of your consultation activity with your form, this could include flyers, articles, posters, surveys.

Communication channels	Methods used	Number of households /residents reached
Printed		
Digital		
Face to face		
Online Consultation		
Posters		
Summarise the outcomes of your consultation including the number of responses received.		

Project finances

10. Total project cost £181,000 (whole project) £31,000 (phase 1)	Amount required from New Homes Bonus (exclude any VAT that you can reclaim) £26,686.47 (phase 1)	
11. Other sources of funding	Amount	Already secured?
Grants (unspecified)	£3,250	Yes
Grants (B&Q)	£5,000	Yes
Fundraising Other fundraised moneys have already been spent on architects and solicitors fees, electrical survey, quantity surveyors fees and structural survey	£1,750	Yes
Allocation from Reserves (Caring Hands)	£30,000	Yes
Further grants & fundraising (phases 2-5)	£114,313.53	Not yet
12. When will you be ready to spend the money? Phase 1 can commence as soon as the outcome of this application is known (say November 2021)		

Project outcomes

<p>13. What difference will this project make to your local area and community? Please also say how it will benefit people living close to any new development that has generated the New Homes Bonus for your area</p> <p>The new or improved initiatives which Caring Hands will offer from the completed project are described by them as follows:</p> <ul style="list-style-type: none"> • “A Job club to assist those seeking work with job searching and job applications. • Debt advice and help with form filling – developing what we offer at present • An IT suite. This will allow service users to access the internet to help with job searching and job applications, bidding on properties under the Home Choice scheme, checking

emails, accessing social media etc. Many vital government services are only accessible online.

- A neutral place to meet outreach workers to the homeless and drug and alcohol support workers
- A health hub. This again would particularly focus on homeless individuals but also those who are not currently registered with a GP practice. Possible services would include basic health checks, counselling, drug and alcohol counselling, podiatry service, dental clinics. We have a number of local hairdressers who have offered to come in to provide free haircuts.
- Cookery classes and other ways to use limited resources well – further developing our course “Cooking and Eating on a Budget”

The following vital resources which are not, at present, available in the local area to assist with crisis situations and those who are homeless will also be offered .

- A shower facility, particularly for those who are homeless.
- A laundry and drying facility. This would be particularly to support homeless individuals in being able to wash their clothing and other items. This would also be available for families in emergencies, where there might be an issue with no electricity or a broken washing machine. This would also be available to individuals and families who are in temporary accommodation. There would be a nominal charge for this facility.
- Lockers for individuals who are homeless and need somewhere to store important and personal documents. We will also offer the use of the building as a ‘care of’ address.
- A place for the homeless to drop in to with positive activities and a healthy environment
- A well-equipped centre for emergency accommodation in very cold conditions (SWEP)

14. How will you measure the success of the project?

By keeping statistics about individuals and families supported and helped out of poverty (see Annual Report 2020/21 for examples of statistics monitored)

District councillor involvement

15. Have you discussed your proposals with the district councillor(s) for your area?

Yes ✓

If no, please explain why not.

Contact information

We will hold, process and store your information in accordance with Data Protection Law. For more information please see our privacy notices on our website.

Name of main contact	Louise Steele
Position in your organisation	Town Clerk
Phone	01386 565700
Email	townclerk@eveshamtowncouncil.gov.uk
Tick here if you want us to redact your phone number and email address before sharing your proposal form with the Communities and Funding Advisory Panel and publishing it on our website with the meeting agenda and papers.	
Please redact my details <input type="checkbox"/>	

Form completed by: Louise Steele	Date: 30/06/21
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Email your completed form to tracy.perkins@wychavon.gov.uk.